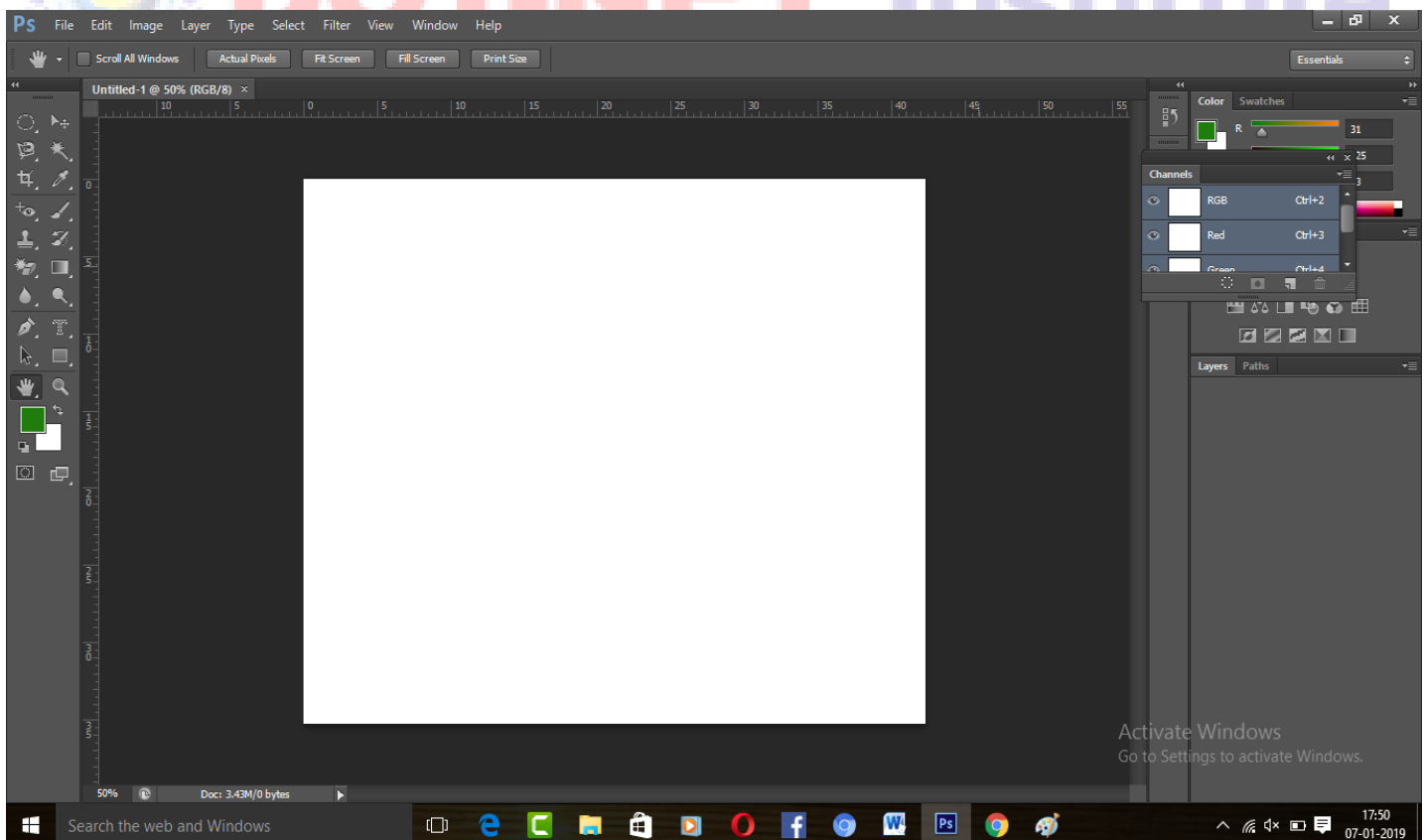
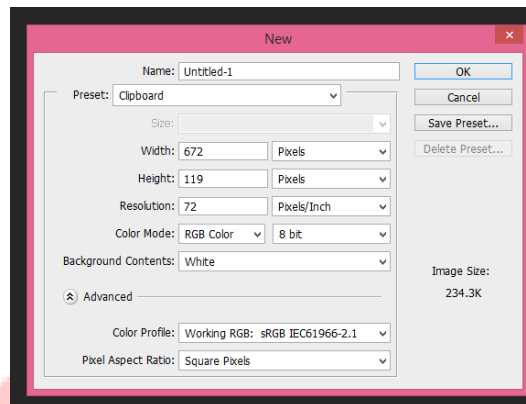


## Lesson no. 2: Working with Document

### 1. WORKING WITH DOCUMENT

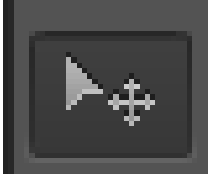
#### Creating New Documents

1. Open Elements and select an editing mode. Click Edit (Start from Scratch on the Macintosh) on the Welcome screen.
2. Choose File→New→Blank File in any workspace or press Ctrl+N (cmd+N). ...
3. Select the attributes for the new file. ...
4. Click OK after setting the file attributes to create the new document.

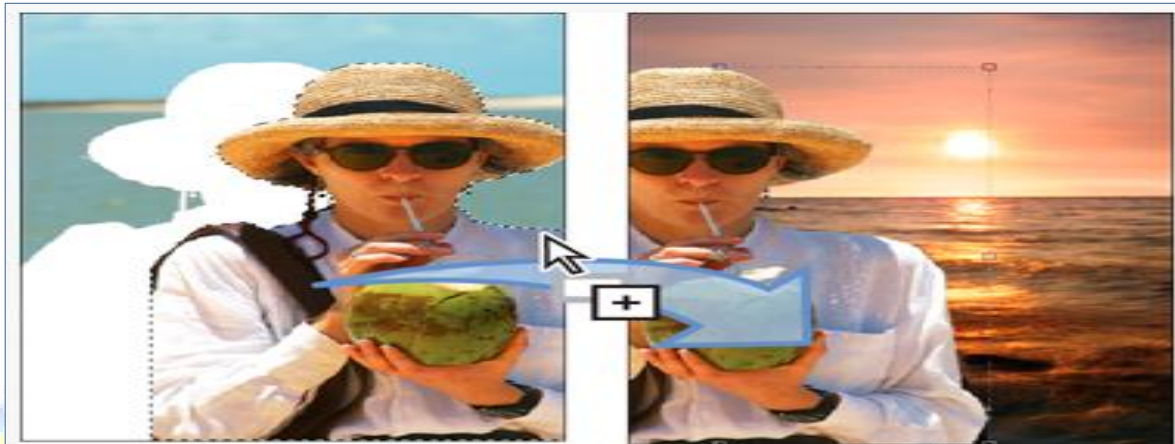


## Working with tool box

### 1. Move tool (V)



The Move tool lets you cut and drag a pixel selection to a new location in the photo. You can also use the tool to move or copy selections between photos in Photoshop Elements, and to photos in other applications that support selections.

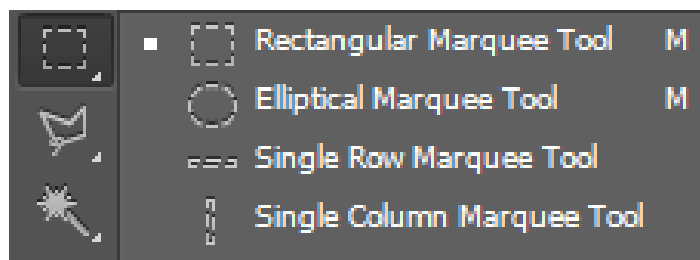


Moving a selection from one photo into another using the Move tool

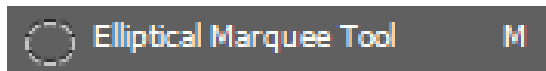
### 2. a. Rectangular Marquee tool (M)



Using the Rectangular Marquee Tool in its most basic form is easy. You simply click with your mouse at the point where you want to begin the selection, which will usually be in the top left corner of the object or area you need to select, then continue holding your mouse button down as you drag towards the bottom right corner of the object or area. When you release your mouse button, the selection is complete!.



## d. Elliptical Marquee tool (M)




The Marquee tool is the most standard of selection devices and commonly the one most beneficial. This tool is used to draw options based upon geometric shapes. Particularly, the marquee tool allows you to attract rectangle-shaped and also elliptical exerciser choices.

## c. Single Row Marquee Tool



The Single Row Marquee Tool useful when you need to cut simply a tiny wee bit from the side of a picture. When selected and used, this tool selects just one pixel large area from a photo. Imagine on yourself working with a picture as well as you simply need to duplicate a small portion out of it

## d. Single Colum Marquee Tool



**Single column marquee tool** is just like Difference between these tools that single row marquee tool design horizontal selection and design with free transform and single column marquee tool design vertical selection and also design with free transform. You can right click on the line of selection and you will find both options transform selection and free transform.